



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

August 2, 2024

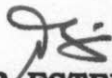
DIVISION MEMORANDUM

No. 326 s. 2024

SUBMISSION OF LIST OF DESIGNATED SCHOOL ICT COORDINATORS

To: Assistant Schools Division Superintendents
Functional Division Chiefs
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 005, s. 2024 titled **“RATIONALIZATION OF TEACHERS’ WORKLOAD IN PUBLIC SCHOOLS AND PAYMENT OF TEACHING OVERLOAD”**, this Office, through the ICT Unit, request the submission of designated School ICT coordinators via Microsoft Forms on or before **August 16, 2024, 5:00 p.m.**
2. School Heads are requested to designate one (1) school ICT coordinator. The designation of School ICT Coordinators shall be guided by **DO 5, s2004 as stipulated under A.4 Teaching-related Assignments.**
3. To ensure overall adherence of schools, a digital copy of the school ICT designation letter and School Improvement Plan (SIP) duly signed by the school head shall be submitted through this link: <https://bit.ly/ictcoorbulacan2024-2025>
4. For the preparation and crafting of School ICT Plan 2024-2025 an online orientation will be provided to the newly designated School ICT Coordinators on August 23, 2024, 3:00 p.m. via Microsoft Teams Channel
5. For information, guidance and strict compliance.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent ✓

OSDS/ICT Unit
August 2, 2024



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